

**CONSUMER AUTHORIZATION FOR DIRECT PAYMENT VIA ACH  
(ACH DEBITS)**

*Direct Payment via ACH is the transfer of funds from a consumer account for the purpose of making a payment.*

I (we) hereby authorize **Business Centers** ("COMPANY") to electronically debit my (our) account (and, if necessary, to electronically credit my (our) account to correct erroneous debits) as follows:

Checking Account/ Savings Account (select one) at the depository financial institution named below ("DEPOSITORY"). I (we) agree that ACH transactions I (we) authorize comply with all applicable law.

Depository Bank Name \_\_\_\_\_

Routing Number \_\_\_\_\_ Account Number \_\_\_\_\_

Rental Unit #: \_\_\_\_\_

Amount of debit (check one): Statements will be mailed 20<sup>th</sup> day of preceding month

**Rent Amount Only:** \_\_\_\_\_ (tenant required to send separate form of payment for all other utility(s) payments)

**Total Balance Due** (including all utilities)

Date(s) and/or frequency of debit: **1<sup>st</sup> Business Day of Each Month**

I (we) understand that this authorization will remain in full force and effect until I (we) notify COMPANY in writing that I (we) wish to revoke this authorization. I (we) understand that COMPANY requires at least 5 banking days prior notice in order to cancel this authorization.

I (we) agree to have available funds in my (our) account on the designated date to effect this transfer. The amount of this authorization may change upon 10 calendar day written notice.

Name(s) \_\_\_\_\_  
(Please Print)

Date \_\_\_\_\_ Signature(s) \_\_\_\_\_

Send to: Mail: Business Centers, 6327 Cambridge Street, St. Louis Park, MN 55416  
Email: [susan@rentspace.com](mailto:susan@rentspace.com)